

**SPEEDE/ExPRESS Team Meeting**  
**Joint meeting of MnSCU, DCFL, U of M & Private Colleges**  
**August 11, 2000**  
**10:00 – Noon**  
**Room 345, ETC Building**

**MINUTES**

Members Present: Mary D'Andrea, George Hudachek, Chuck Morris, Jim Rowan, Donna Triebwasser

1. Communication Plan – The announcement should be made when SPEEDE actually goes live. Not a headline newspaper item, but a information piece. Suggestion to emphasize the cost savings by estimating the time to issue a transcript and how many transcripts are sent from/to the participating institutions. Find out 1 year's transfer in and transfer out numbers. By the next meeting a list of who will get the announcement should be ready
2. Phase I progress – The U of M and St. Thomas expect to send a live transcript by the end of August (August 28). The plan is to send/receive undergrad to undergrad. Chuck reported that he has been testing and will continue to test. There still needs to be a resolution to the multi-campus issue with the software. He may have a fix, and plans to contact the software developer to make the fix. Hopefully, they will see the benefit to many other colleges, but there could be cost involved in making the fix happen.
3. Phase II – Chuck anticipates that his part in the MnSCU SPEEDE Project will be finished soon. He will pass the ball forward to a new internal person to be assigned by MnSCU ITS. Until the multiple institution issue with the software is resolved the start time on Phase II is indefinite. There was a question about whether DARwin is EDI enabled (it is.) High schools – hoping to get them working toward EXPRESS (Gary?)
4. Student identifiers – High school #'s – Roll forward to next meeting – CFL topic.
5. Other issues – none.

**NEXT MEETING: Friday, September 8, 2000 10:00 a.m. – Noon, Room 345, ETC Bldg.**