

**SPEEDE/ExPRESS Management Team Meeting**  
**Joint meeting of MnSCU, DCFL, U of M & Private Colleges**  
**Friday, May 4, 2001**  
**10:00 – Noon**  
**Room 345, ETC Building**

**MINUTES**

Members Present: Mary D'Andrea, Jim Rowan, Laurie Tralle, George Hudachek

Guest: Tim Meath, MnSCU Info Technology

Review SCT Software fix - The fix was finally done by SCT. (Laurie received the revised CD's the week of May 7 and one copy was mailed to Chuck Morris and one to George Hudachek.) The plan is for Chuck and Josh (in George's office) to test.

Next steps – MnSCU will need to complete the mapping and write the extract programs if those aren't already done.

EDI Ideas ~ NCS Pearson ~ Laurie reported that she learned in Seattle at the AACRAO Conference of some vendor initiatives to work with high schools to provide the capabilities to transmit electronic data. (I finally touched base with the NCS Pearson rep on 5/8 and he asked me not to quote or forward his message directly. To paraphrase what he said was that first of all the MN is considered one of their top-tier targets. He also said that they are working on developing online transmission for admission data, including the transcripts – high school to college.) They are just now developing a business case for the idea and freely admit that their plan is very preliminary at this time. The NCS rep (Michael Berberet) assures me that he will be in touch as this progresses.

Next – Test the SCT fix. MnSCU needs to determine what needs to be done to make further progress, eventually leading to Phase II – the loading of SPEEDE data directly into DARS. Chuck will meet with Laurie to discuss.

Other – Laurie shared a SPEEDE Procedures document from the University of So Carolina which details the daily, weekly, monthly & as needed tasks performed by Computer Services, Admissions and the Registrar's Office.

**NEXT MEETING:** Friday, June 1, 2001  
10:00 a.m. to noon  
ETC Conference Room 345