

SPEEDE Management Team Meeting
Friday, September 07, 2001
10:00-11:00
ETC Building, Room 345

Members present: Josh Ruegg, George Hudachek, Chuck Morris, Laurie Tralle, and Mary D'Andrea.

1. **SCT Software Upgrade – report Chuck & George:** “It works!” Chuck showed us an example of an electronically sent transcript, based upon the modifications sent from SCT. The sending file worked. He needs to test acknowledgement file. Unfortunately, the U of M was not as successful: their copy of the modifications was a bad burn. A new copy of the mod was sent, and Josh Ruegg, of the Admissions Office, will install the mod. Should the modification not work, the U will re-install with version 3.0.
2. **St. Thomas Update – Michael** – No discussion, as Michael did not attend.
3. **Report on today’s meeting with CFL:** See minutes of meeting.
4. **Next steps:** Josh will be attending the EDI Conference in Tampa in late Oct. Laurie will contact SCT and request a site visit from Joe. The visit seems necessary since the documentation in the manual is incomplete. Ideally, Joe would perform a complete walk through for setup with Josh, George, Tim and Chuck. This could be at MnSCU or the U. Chuck would like to see another IT person (Tim Meath – or someone he designates) attending for the setup. Joe’s visit would be best scheduled after the strike.

Chuck noted that an XML proposal for electronic transcribing continues to surface in IT discussions.

The next meeting will be in Nov., after strike, Conference, and possible visit.